

TFF Provider Agreement for []

Parties to the Agreement (The Partnership)

Tennis For Free (TFF): **Paul Jessop** (CEO)

Public Provider: **[FIRST NAME] [LAST NAME]** ([JOB TITLE]) on behalf of [ORGANISATION]

Agreement Terms and Description

The term of this agreement will run from the agreed launch date for a two year period and is renewable thereafter annually.

The aim of this partnership is to develop a tennis community hub at [PROPOSED FACILITY] (hereinafter referred to as "The Facility").

A programme of Tennis Services and activity will be provided at The Facility by the Partnership, to include a free weekly tennis session "The TFF Session" for all members of the public which is to be targeted at families. Equipment will be provided by Tennis For Free and all sessions will be delivered by Tennis For Free approved personnel.

Undertakings of Tennis For Free

1. To provide all reasonable start-up costs for the site. Such costs to be approved by TFF and to include site lockup container (if required), promotional banners, flyers and TFF Session equipment (racquets, balls, coaching aids and any other equipment deemed necessary by TFF to deliver a Session).
2. To fund the delivery of the TFF Session within a budget to be agreed with the Public Provider for up to 50 weeks of the year.
3. To provide software to capture and collate attendee data, to enable reporting procedures and monitor success of the TFF Scheme.
4. To recruit, train and fund a community tennis team to operate the TFF Scheme at The Facility.
5. To provide marketing, branding support, PR and social media sell. This marketing may be sponsor branded.
6. To provide an Equipment Support Package (ESP) which may be sponsor branded.
7. To liaise with the Public Provider to ensure that Disclosure checks i.e. (DBS/PVG/NI or OCR) have been performed for all TFF session administrators. We adhere to LTA, Tennis Scotland, Tennis Wales and Ulster Branch Tennis Ireland with our safeguarding policies.
8. To appoint a TFF Regional Development Officer (RDO) to work with TFF Session Providers to identify site and programme needs and actions to ensure optimal delivery and performance of TFF Sessions.

Undertakings from The Provider

1. To provide a level of free court access for all members of the public between the hours of 4pm-8pm Monday - Friday and/or 10am-5pm Saturday/Sunday or a One-Card/other means tested scheme that allows free access to the courts for low income families.

The free access of this facility is: **[FREE COURT STATUS]**

2. To allocate an appointed person (e.g. Active For Life Co-ordinator, Sports Development Officer) to be the contact for the scheme and liaise with The Partnership. The designated lead for this position is: **[POINT OF CONTACT]** in their role (**[JOB TITLE]**) with The Facility.
3. To agree to TFF's support/sponsor branded promotional and information based material to be used at The Facility and for distribution in community outlets.
4. To agree to promote the TFF Session on their website, in appropriate circulars and the TFF Session to be included in any social media strategies.
5. To agree for placement of a TFF storage box at The Facility (where a storage box is required).
6. Upon the reporting of any incidents, to ensure that the same are noted and that obligations and requirements under the relevant public liability insurance are complied with.
7. To confirm that The Facility adheres to all health and safety requirements and are fit for community use.

Acknowledgement

Public Provider

Name: [FIRST NAME] [LAST NAME]

Position: [JOB TITLE] at [ORGANISATION]

Digitally Signed: **[FIRST NAME] [LAST NAME]**

Date: [DATE]

Signed on behalf of Tennis For Free (TFF)

Name: Paul Jessop

Position: CEO TFF

Digitally Signed: **Paul Jessop**

Date: [DATE]