



Safe and Inclusive Tennis:

Reporting a Concern Form

For recording concerns about a child or adult that involve physical/sexual/emotional/financial abuse, bullying, neglect or discrimination. **If someone is in immediate danger, call the police on 999.**

Please complete the form (electronically or print and use black ink) within 24 hours and return to the Safe and Inclusive Tennis Team at safeandinclusive@lta.org.uk and Tennis For Free Welfare Officer welfare@tennisforfree.com within 48 hours of the concern.

Date concern raised:		Today's date:	
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Section 1) Details of those involved in concern

	Your details	Welfare Officer / Referee (if different)
Name		
Name of venue based at		
Role at venue (if applicable)		
Contact details (including address)		

	Person you are concerned about	Alleged perpetrator
Name		
Date of birth (if known)		
Name of venue based at		
Role at venue (if applicable)		
Contact details (including address)		

Tel: 0207 609 9026 (Rivertrade Offices) Fax: 0207 609 2263

Email: support@tennisforfree.com

Welfare Officer: Katherine Bell – welfare@tennisforfree.com



Section 4) Actions taken

Who has been informed about the concern? (e.g. Children's Services, Police, LTA, etc.)			
	Organisation and role	Contact details	Date informed

What did they say/do?	
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What else has been done about the concern (if anything)?	
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